

TDC Picture Policies

We will have Picture Week at the studio Monday, April 30th – Thursday, May 3rd. We **WILL NOT** have any classes during this week, as the entire studio will be used for picture purposes. This year we will be using a new photographer, Romaguera Photography. With the new photographer, will come new policies. Please read carefully as some policies have changed from what many of you are used to. These changes are to help picture week run as smoothly and efficiently as possible.

First and foremost, Romaguera will have two backdrops with two photographers present to help speed up the picture process. This should help make pictures run smoothly. Romaguera staff will be on hand Monday, April 30th during group photos to answer any questions you may have regarding packages.

If you would like to have your child’s photo in the revue book, and have not already paid via cash or ads, it’s not too late. Please submit payment ASAP. As a reminder all students in classes with 100% participation in our revue book will receive an award at our award ceremony.

As always, in order to take pictures (group or individual) you must have sold ads or paid the cash fee to have your picture in our revue book. Those fees included your sitting fee with our photographer, and the placement of individual photo(s), and class group photos in our revue book. If you would like to purchase individual picture packages for your home, friends and family this is done directly through the photographer. The number of poses/costume changes is based on what you have paid to have your child’s picture in the revue book. **ANY ADDITIONAL POSES/COSTUME CHANGES WILL INCLUDE AN ADDITIONAL SITTING FEE AS DETAILED BELOW.**

Students will receive the following number of poses/costume changes based on what you have paid to have included in the revue book. If you elect to take any additional pictures that require a costume change it will result in a \$10.00 fee for each costume change to be paid directly to The Dance Connection before you will be allowed to take additional pictures.

¼ page picture	1 Picture	One Pose / One Costume
½ page	2 Pictures	Two Poses / Two Costumes
Whole Page (8x10)	1 Picture	Two Poses / Two Costumes * (See below)
Whole Page (4 – ¼ pic)	4 Pictures	Four Poses / Four Costumes

**Those who purchased a Whole Page 8x10 Picture are eligible for one additional costume change with no additional charge. This is included in the fee you paid for the whole page picture, however you are not required to take the additional pose/picture as only ONE picture will be placed in the revue book.*

**** Any pictures included with ads will not incur additional costume change fees as they have been included in the additional fee paid to have your picture included in your ad.****

ALL GROUP PICTURES WILL TAKE PLACE ON THE EVENING OF MONDAY, APRIL 30TH.

- Group pictures include: All Class Groups (including hip hop, lyrical, modern, ballet), Ad Winner Groups (Platinum, Gold, Silver and Bronze), Class Assistants, Graduates, Competition Groups, Competition Duets/Trios and Competition Solos.
- Group pictures are always taken at the scheduled time for each group picture. **We do not wait for any missing student regardless of the reason.**
- Please arrive at least 15 minutes before your scheduled picture time, dressed and ready.
- Hair can be worn however you would like for your group photos, with the exception of all competition group photos (same style you wear for competition).
- There are no makeups for any group photos.
- Students will be lined up and brought into the room. **NO parents are allowed in the room for group pictures.** There is no exception to this rule. There are too many people involved and having additional observers would be far too distracting especially for our younger students.
- After the group photos are taken, students will be brought back to the lobby area.

INDIVIDUAL PICTURES WILL BE TAKEN TUESDAY, MAY 1ST – THURSDAY, MAY 3RD.

- Each class will be given a scheduled time for their individual pictures. If you are unable to make your scheduled time, please email us (thedanceconnection@hotmail.com) to receive a different time.
- It is imperative that we are notified in advance if you are not able to make your scheduled picture time. Students who arrive outside of their scheduled picture time without notification will not be allowed to take their individual pictures until all scheduled pictures have been taken.
- Please arrive at least 15 minutes before your scheduled picture time, dressed and ready.
- Hair can be worn however you would like for your individual pictures.
- You must sign in at the reception desk upon arrival. Do not sign in unless you are dressed and ready to take your picture. There will be a list of all students taking pictures for each allocated time slot and only these students will be allowed to take pictures at this time.
- You will receive a card which states how many pictures you have purchased in our revue book. If you would like to take additional pictures, you must notify the receptionist. Payment for additional pose/costume changes will be due or charged to your account at this time.
- Parents will be allowed in the room during individual pictures.
- Faculty will pose the students.
- Parents will be able to view and select the picture they would like placed in the revue book after you exit the room via iPads located with the Photographers staff. **If you are unhappy with the pose given to your child please let us know before the picture is taken,** otherwise you will have to be added back to the line to retake the photo.
- If you are taking more than one pose/costume, you must sign in after you have completed your picture.
- As a courtesy to our photographer, NO ONE is allowed to take pictures while in the room other than the photographer. Taking pictures with iPhones, iPads, camera phones, cameras or any other device is not permitted.
- If you have two children, you do not need to come at two separate times to take pictures. Please come at one of your children's scheduled time.
- If you are taking pictures with cousins, friends, etc. Please let us know which class scheduled time you will be attending. *All classes have been assigned times based on the number of students in the class taking pictures.*

If you have a younger child who does not normally take pictures easily, please be aware of a few things:

- We always take our time with the little ones if they are having trouble.
- Whoever the child feels most comfortable with should escort them in the room to take their picture.
- It's okay if Mom doesn't want to be present in the room. You will be able to view pictures once you exit the room.
- Although we try to capture the best picture of your child, if they do not smile easily we will try to get the best picture we can (not crying).
- As parents, you know what it takes to get a good picture of your child, so please be prepared to do it!

It will be very busy and crowded in the lobby during picture days. Do not be alarmed. With everyone's help following the procedures above, picture week will run smoothly.

The Dance Connection is not responsible for any lost, damaged, undelivered, unclaimed or wrongly printed packages. Please contact the photographer directly for any package related issues.

We would be more than happy to answer any questions you may have during our parent meetings next week, or as always you can email us at thedanceconnection@hotmail.com.

We are excited to be working with Romaguera Photography and look forward to a fun picture week!