



# OCTOBER NEWSLETTER



## → HALLOWEEN PARTIES



Halloween Parties will be held October 24th – 30th. Parties are only held in our combination tap/ballet and tap/jazz classes. We do not have parties in our extra classes (ie. hip hop, lyrical, modern, ballet, etc) Children may wear costumes to class. We ask that you also bring enough candy for all students in your child's class so they may trick-or-treat. Please limit the treats to candy and snacks only. **CLASSES WILL BE CANCELLED ON OCTOBER 31 FOR HALLOWEEN! Have fun & Be Safe.**

10/1  
Tuition Due

10/15  
Dancewear Order Due

10/24 - 10/30  
Halloween Parties

10/31  
NO CLASSES - Halloween

11/1 -Tuition Due  
NO CLASSES - Public School Holiday

11/6 - NO CLASSES  
NO CLASSES - Public School Holiday

11/19 - 11/23  
Thanksgiving Holidays

## → REVUE 2018

Please mark your calendars! We have booked the Sigur Center for our revue this year on Saturday, June 8, 2018. Rehearsals will be held at the Sigur Center on Monday June 3th and Tuesday June 4th. Dress Rehearsals will be held at the studio on Wednesday June 5th & Thursday June 6th. A detailed schedule for rehearsal week will be provided in May.

## → COSTUMES

Please remember that costumes will be purchased through our Costume website. As soon as costumes are selected you will receive your class worksheet to purchase costumes online. The deadline for costume orders will be due by November 30, 2018, so please plan accordingly as we do not collect costume deposits. Payments will be due in full to purchase your costume. Costume costs average between \$70.00 - \$85.00 per costume. This is an approximate cost which is subject to change based on costume company price increases. Costumes will not be ordered until they are PAID IN FULL. The deadline for ordering costumes is November 30th.

## → COMMUNICATION

All communication will be sent to parents via email and the USPS. This will help ensure that you receive your bill and any other important information. Also, please Like Us on Facebook for the most up to date studio news. If you would like to contact us, we still ask that you email us for the quickest response. Our website is a great resource for our dancers. It is updated frequently with all important information including newsletter, and studio holidays. Student accounts can also be accessed on our website.

## → FRIENDLY REMINDERS

- Please do not enter the dance rooms until the previous class has exited in its entirety.
- Please do not enter the dance rooms while class is in progress. This is very disruptive to both teachers and students.
- No food or drinks will be allowed in dance rooms. Water is the exception and will be allowed! Your help in keeping our studio clean is greatly appreciated.
- Please be courteous drivers in the parking lot.
- Please remember to mark all items (ie. shoes, bags, etc.) with your child's name. Often, brand new items get left behind and are placed in the lost and found.

## → PARKING



- **NO PARKING ALONG THE SIDE OF THE BUILDING**, This is a 2 way street and needs to be kept clear.
- Please do not park in an unmarked spot.
- The side entrance should be used for pick up and drop off **ONLY** again, **NO PARKING**.
- There is additional parking located behind the building, in the paved area or in the grass.
- Again please be courteous of others and follow our parking guidelines.



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www.danceconnectionllc.com



Receptionist in Lobby

## ➔ BILL CLARIFICATION

**ATTENTION: YOU MAY NOTICE THAT WHEN YOU RECEIVE YOUR BILL IT WILL READ "AUTO TUITION" . THIS DOES NOT MEAN YOU ARE ENROLLED IN "AUTO - PAY" . THIS IS SIMPLY HOW THE SOFTWARE LABELS MONTHLY TUITION. IF YOU WOULD LIKE TO ENROLL IN AUTO PAY PLEASE READ BELOW.**

## ➔ AUTO PAY OPTION

- Two Auto-Pay Options are "Year in Full" and "Monthly". If you pay your tuition in full for the year, you will receive a 10% discount off tuition only. If you sign up for monthly payments, you will receive a 5% discount off tuition only for each month that you are enrolled.
- By enrolling in an Auto-Payment plan, you are also agreeing to have any additional charges (ie. revue fees, etc) billed to the account on file on the 1st of the month the charges are due.
- Enrollment in our Auto-Payment Plan does NOT roll over from one dance year to the next. If you would like to continue payment via our Auto-Payment Plan to receive the discount, please email us and we can enroll you in the plan for this dance year. Also, please make sure all payment information is up to date.
- To receive the 10% discount on tuition for the "Year in full" option, you must be enrolled by 10/31/2017.

## ➔ STUDENT ACCOUNTS

You can access your student account anytime. We have already set up your account for you, so please do not set up a new family/student account. The link is on our website, [www.danceconnectionllc.com](http://www.danceconnectionllc.com) on the "Student Accounts" page.

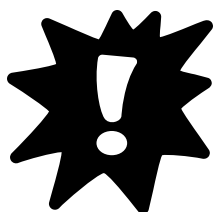
The email address you provided is your login. If you do not know your password, click on the "Forgot your password?" link, enter the e-mail address you provided, and then it will e-mail you a way to reset your password. If you have not provided an email address, then please email us so that we can update your account with this information.

## ➔ FACEBOOK



Please be sure to "Like/Follow" us on Facebook! Any important information such as studio closures and upcoming events will posted here as well as on our website!

## ➔ CREDIT/ DEBIT CARD PROCESSING FEES



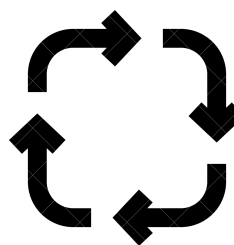
Any Credit Card payments processed using the online payment system will incur a 2.9% processing fee. (This fee is charged by the credit card companies not TDC) This fee will be applied to all types of cards. It does not apply to ACH/Electronic Check transactions.

ADDITIONAL FEES MAY BE AVOIDED BY PAYING USING BANK ACCOUNT INFORMATION, OR SUBMITTING PAYMENT IN CASH OR CHECKS BEFORE THE DUE DATE)

## ➔ DROPPING A CLASS

Withdrawal is not permitted without written notice. If it is decided to drop a class, it is imperative to notify us in writing. There are drop forms located in the waiting room and on our website at all times. You will be responsible for all charges incurred until the drop form is received. The written notice must be received prior to the 1st of the month, or you will still be charged that month's tuition. (ie. if you are withdrawing for November, the drop form must be received prior to Oct 31st.) If you stop coming to class and do not give written notice you will still be responsible for tuition for that class.

## ➔ PAPERLESS BILLING

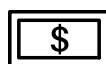


In an effort to Go Green, we would like to offer you paperless billing option. If you would like to receive your monthly statements via email and no longer receive paper bills, please email us to let us know.

Until you have notified us that you would prefer paperless billing, we will continue to send monthly statement via USPS.



CHECK



CASH



CREDIT/DEBIT

- Payments made with Cash or checks should be placed in an envelope labeled with student's name and placed in the payment box located by the information center in the waiting room. Please DO NOT hand payments to faculty.
- Credit/Debit payments as well as online bank drafts can be made by logging into your student account via our website [www.danceconnectionllc.com](http://www.danceconnectionllc.com)